



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

*MINUTES*

Sandra Hett, Chair  
Larry Davis  
Mary Rayome  
John Krings, President

September 8, 2020

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:30 p.m.

Committee Members Present: Sandra Hett, Larry Davis, and Mary Rayome

Others Present: Brian Oswald (Google Meet) and Craig Broeren

I. Call to Order

Sandra Hett called the meeting to order at 6:55 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

**PS – 1 Motion by Mary Rayome, seconded by Larry Davis to approve the following professional staff appointments:**

Sarah Arendt	Location:	WRAMS
	Position:	Behavior Interventionist
Cara Johnson	Location:	WRAMS
	Position:	Teacher
Diane Gibbs	Location:	WRAMS
	Position:	Teacher
Taylor Bergquist	Location:	Woodside Elementary
	Position:	Teacher
Crystal Golon	Location:	WRAMS
	Position:	Teacher
Gillian Goetsch	Location:	Mead Elementary/District
	Position:	Teacher/Homeless Liaison
Sarah Gildenzoph	Location:	River Cities High School
	Position:	Teacher
Joshua Strasser	Location:	Lincoln High School
	Position:	Teacher
Crystal Walters	Location:	Lincoln High School
	Position:	Teacher

Emily Radtke	Location: Position:	Grove Elementary Teacher
Gregory Matthews	Location: Position:	District Teacher
Nicole Taugner	Location: Position:	District Teacher
Miranda Friedrich	Location: Position:	Washington Elementary/District Teacher

**Motion carried unanimously.**

**PS – 2 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff appointments:**

Cathie Buchberger	Location: Position:	Grant Elementary Head Cook
Michelle Zuege	Location: Position:	WRAMS Kitchen Helper
Casie Oleson	Location: Position:	Lincoln High School Kitchen Helper
Kim Ahles	Location: Position:	WRAMS Second Cook
Abigail Krug	Location: Position:	WRAMS Kitchen Helper
Melissa Paz	Location: Position:	WRAMS Cashier
Holly Ihrcke	Location: Position:	Grove Elementary Noon Duty Aide, Special Education Aide
Kelli Harris	Location: Position:	Grove Elementary Special Education Aide - One-on-One
Jody Gerner	Location: Position:	Lincoln High School Special Education Aide
Maria Martinez	Location: Position:	Lincoln High School Special Education Aide
Kellie Garski	Location: Position:	Howe Elementary Special Education Aide
Cheryl Burmeister	Location: Position:	THINK Academy Special Education Aide
Zoe Wirtz	Location: Position:	WRAMS Special Education Aide
Ann Sculley	Location: Position:	WRAMS Special Education Aide – One-on-One

Kevin Cushman	Location: Position:	Howe Elementary Special Education Aide - Limited Term
Keesha Stofflet	Location: Position:	Mead Elementary Special Education Aide
Erin Hepp	Location: Position:	Mead Elementary Special Education Aide
Karey Netz	Location: Position:	Woodside Elementary Instructional 4K Aide
Lita Rosenow	Location: Position:	Woodside Elementary Noon Duty Aide
Dawn Sukala	Location: Position:	Lincoln High School Noon Duty Aide, Instructional Aide
Ashley Worzalla	Location: Position:	Woodside Elementary Special Education Aide
Marita Mitchell	Location: Position:	Mead Elementary Special Education Aide
Amy Radtke	Location: Position:	Central Oaks Academy Secretary – Limited Term
Kirk Schladweiler	Location: Position:	Howe Elementary & Mead Elementary Night Custodian
William Butzlaff	Location: Position:	Lincoln High School Night Custodian
Jackie Gaupp	Location: Position:	Washington Elementary Noon Duty Aide
Autumn Kelly	Location: Position:	Grove Elementary Noon Duty Aide
Olivia Fleck	Location: Position:	Grant Elementary Noon Duty Aide
Gerald Korslin	Location: Position:	Grant Elementary Noon Duty Aide

**Motion carried unanimously.**

B. Resignations

**PS – 3 Motion by Larry Davis, seconded by Mary Rayome to approve the following professional staff resignation, pending receipt of liquidated damages:**

Michelle Waldvogel	Location: Position:	Mead Elementary/District Teacher/Homeless Liaison
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**Motion carried unanimously.**

**PS – 4 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff resignations:**

Sadie Rucker	Location: Position:	Mead Elementary Cleaner
Debra Bauman	Location: Position:	Woodside Elementary Noon Duty Aide
Michelle Vinter	Location: Position:	Woodside Elementary Instructional Aide
Paula Rokus	Location: Position:	THINK Academy Special Education Aide
Lindsay Manternach	Location: Position:	WRAMS Special Education Aide
Michael Sallet	Location: Position:	Mead Elementary Special Education Aide
Vickie Schwalbach	Location: Position:	Washington Elementary Noon Duty Aide
R. Michael Sheppard	Location: Position:	Grant Elementary Noon Duty Aide
Kimberly Scott	Location: Position:	WRAMS Kitchen Helper

**Motion carried unanimously.**

C. Co-Curricular Appointment Letter Verbiage

Brian Oswald, Director of Human Resources, shared with the Committee that some districts are adding a new verbiage line to their co-curricular letters to prepare for the possibility of school closure and/or a season cancellation. For athletic co-curricular letters, the new line will say, "In the event of a season being cancelled coaching compensation will be prorated." For academic co-curricular letters, the new line will say, "In the event of school closure, your compensation for this activity may be prorated."

**PS – 5 Motion by Larry Davis, seconded by Mary Rayome to approve the new verbiage to co-curricular assignment letters.**

**Motion carried unanimously.**

D. Chemical Hygiene Officer Stipend

Brian Oswald, Director of Human Resources, shared with the Committee how the Chemical Hygiene Officer is currently covered by the District Science Coordinator position and how the time allocated for this role has changed over the past three years. In addition, Craig Broeren, Superintendent, explained some of the responsibilities of the Chemical Hygiene Officer and shared that this position is a requirement for all school districts. The Committee recommended a \$1500 stipend for the Chemical Hygiene Officer position, as part of the District Science Coordinator position.

**PS – 6 Motion by Mary Rayome, seconded by Larry Davis to approve a \$1,500 stipend for the Chemical Hygiene Officer position, as part of the District Science Coordinator position.**

**Motion carried unanimously.**

IV. Consent Agenda

- Motions: PS – 1 Professional Staff Appointments  
PS – 2 Support Staff Appointments  
PS – 3 Professional Staff Resignation  
PS – 4 Support Staff Resignations  
PS – 5 Co-Curricular Appointment Letter Verbiage  
PS – 6 Chemical Hygiene Officer Stipend

V. Adjournment

Ms. Hett adjourned the meeting at 7:13 p.m.